Maysville Board of Commissioners

Thursday, 8 May 2025; 5:15 p.m.

Regular Meeting

Maysville Municipal Building

The Board of Commissioners of the City of Maysville, Kentucky met in regular session on Thursday, May 8, 2025 at 5:15 p.m. at the Maysville Municipal Building. Present were Commissioner Ann Brammer, Commissioner David Cartmell, Commissioner Andrew Wood, Commissioner Victor McKay, and Mayor Debra L. Cotterill. Also present were City Manager Matt Wallingford, City Clerk Lisa R. Dunbar, City Attorney Kelly Caudill, HR Director Rhonda Rose, Project Manager David Hord, Public Works Director Luke King, Police Chief Michael Palmer, Fire Chief Kyle Carpenter, Utility Manager Darin Spence, Zoning Administrator George Larger, Building Inspector Jim Fawcett, Codes Officer Nicole Brooks, and Tourism Director Katelyn Bailey. Absent: Main Street Director Caroline Reece.

Minutes & Reports

Motion by Commissioner Brammer, second by Commissioner McKay to approve the minutes of April 10, April 17, and May 2, 2025 and department reports as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Public Announcements

Police Chief Palmer announced the police department receiving certification and communications earning certification for the first time. He also announced that the annual Danny Hay Memorial would be on Friday at the Cox Building.

Public Comment

Sarah Winter addressed the Board of Commissioners regarding video cameras on Middle Market Street. She said they were ugly and intrusive and she didn't think they were needed.

Chief Palmer told her that numerous bar fights occurred in that area.

City Manager Wallingford told her there were about 100 cameras throughout the city.

Discussion/Motion: 15-Passenger Van

Mr. Wallingford told the Board of Commissioners that the City had been contacted by Pastor Gary Jones of River Outreach about donation of a 15-passenger van that the City no longer used.

Motion by Commissioner McKay, second by Commissioner Brammer to donate a 15-passenger van to River Outreach. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Appointment: Utility Department

The following memorandum was submitted by Utility Manager Spence:

The Utility Department currently has a vacancy for the Water Distribution Field Crew. The Distribution Field Crew performs essential functions such as fixing water mains, checking pumpstations, changing meters, line inspections, pump repairs, etc.

Alix has maintained a good working career. Alix's education and experience will help him to exceed as a distribution field crew operator and he has met all hiring requirements for the City of Maysville.

I respectfully ask that Alix Flinders to be appointed to the position of Water Distribution Field Crew Laborer. I feel he will be an excellent addition to the Water Distribution Field Crew and the Utility Department as a whole.

Motion by Commissioner McKay, second by Commissioner Brammer to appoint Alix Flinders to the Utility Department. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Appointment: Fire Department

The following memorandum was presented to the Board of Commissioners by Fire Chief Carpenter:

As you are aware, we have been seeking interested candidates for an open position in the Fire Department. Keith Doyle meets all the requirements necessary to be hired as a firefighter in our city. Mr. Doyle is an Emergency Medical Technician (EMT) who has already embarked on his certification

journey for Basic Fire 1 & 2, demonstrating his commitment to advancing his skills and knowledge in firefighting. His background as an EMT is invaluable, providing him with critical medical expertise that is essential in emergency situations. This experience will undoubtedly enhance his effectiveness as a firefighter and contribute to the overall safety and well-being of our community.

Additionally, Keith Doyle has gained valuable experience through his volunteer work at the Germantown Volunteer Fire Dept. and Fernleaf Volunteer Fire Dept. These roles have allowed him to hone his firefighting skills, work collaboratively in high-pressure environments, and serve his community with dedication and resilience.

His proactive approach to obtaining his Basic Fire 1 & 2 certification is commendable and shows his dedication to professional growth. Keith Doyle has displayed the qualities of a diligent and responsible individual who is ready to take on the challenges and responsibilities of a probationary firefighter.

I firmly believe that Keith Doyle will be a valuable addition to our firefighting team. His combination of medical proficiency, eagerness to learn, readiness to serve, and extensive volunteer experience make him an ideal candidate for this role.

Thank you for considering Keith Doyle for the position of probationary firefighter. I am confident that he will excel in this role and make significant contributions to the safety and security of our community.

Motion by Commissioner Brammer, second by Commissioner Wood to appoint Keith Doyle to the Fire Department. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Resolution Authorizing Salt Bid

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY

CITY OF MAYSVILLE

Resolution No. 25-19

RESOLUTION AUTHORIZING ACCEPTANCE OF SALT BID

WHEREAS, the City of Maysville has advertised for bids for salt; and

WHEREAS, the City of Maysville wants to award the bid; and

WHEREAS, the following bids were received:

		Price Per Ton
1.	Compass Minerals America Inc.	$111.84/ton (delivered)
2.	Cargill, Inc.	$114.72/ton (delivered)
3.	Morton Salt, Inc.	$133.57/ton (delivered)

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

1. The bid of Compass Minerals America Inc. in the sum of $111.84 per ton for salt is hereby accepted on behalf of the City of Maysville.

2. The Mayor is hereby authorized and directed forthwith to execute all contractual documents necessary or appropriate to effectuate acceptance of said bid and to consummate the contract on behalf of the City of Maysville.

Motion by Commissioner Wood, second by Commissioner Cartmell to adopt Resolution No. 19 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Resolution Authorizing Maple Leaf Tank Rehabilitation Bid

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY

CITY OF MAYSVILLE

Resolution No. 25-20

RESOLUTION AUTHORIZING ACCEPTANCE OF BID FOR MAPLE LEAF TANK REHABILITATION PROJECT

WHEREAS, the City of Maysville advertised for bids in accordance with plans and specifications as follows:

A. Maple Leaf Tank Rehab Project

B. Advertised: March 29, 2025

C. Bid opening: April 16, 2025

WHEREAS, the following bid was received:

1. Utility Service Co.: $251,200.00

WHEREAS, the Utility Manager has recommended the acceptance of the bid of Utility Service Co. as the best and only bid.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY, as follows:

1. The bid of Utility Service Co. for the Maple Leaf Tank Rehab Project in the sum of $251,200.00 for the subject purchase described above is hereby accepted on behalf of the City of Maysville.
2. The Mayor is hereby authorized and directed forthwith to execute all contractual documents necessary or appropriate to effectuate acceptance of said bid and to consummate the contract on behalf of the City of Maysville.

Motion by Commissioner McKay, second by Commissioner Brammer to adopt Resolution No. 25-20 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Resolution Authorizing Application for International Paper Foundation Grant

The following Resolution was presented to the Board of Commissioners:

COMMONWEALTH OF KENTUCKY

CITY OF MAYSVILLE

Resolution No. 25-21

RESOLUTION AUTHORIZING INTERNATIONAL PAPER FOUNDATION GRANT APPLICATION

BE IT RESOLVED by the City of Maysville, Kentucky that the Mayor is hereby authorized and directed to execute an International Paper Foundation Grant Application and any and all other documents necessary to accept said grant.

Motion by Commissioner Wood, second by Commissioner Brammer to adopt Resolution No. 25-21 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Resolution Authorizing Municipal Road Aid Program

COMMONWEALTH OF KENTUCKY

CITY OF MAYSVILLE

Resolution No. 25-22

Resolution Authorizing Participation in the Cooperative Program for the State Fiscal Year 2025 for the Municipal Road Aid Program

BE IT RESOLVED BY THE CITY OF MAYSVILLE, KENTUCKY that the Mayor is hereby authorized and directed to execute any and all documents necessary with the Department for Rural and Municipal Aid to participate in the Cooperative Program for the Municipal Road Aid Funds.

Motion by Commissioner McKay, second by Commissioner Brammer to adopt Resolution No. 24-22 as presented. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Omnibus Ordinance Amendments

The following Ordinance was presented to the Board of Commissioners on first reading:

COMMONWEALTH OF KENTUCKY

CITY OF MAYSVILLE

Ordinance No. 25-03

OMNIBUS ORDINANCE AMENDING ORDINANCES

Title XI—Employment Provisions (Code Chapters 110-119)

Chapter 71.194 Vacant Property Review Commission

Chapter 71.207 D Arts Commission

Chapter 54.10 Order of Business

Chapter 71.048 Planning Commission Finances

Chapter 138 Procurement (adopt the $40,000 limit that is in KRS 424.260)

Chapter 134 Occ. Licenses

Chapter 113.02 Vehicles

Chapter 195.09 Enforcement Proceedings

SUMMARY

This Omnibus Ordinance makes amendments to multiple Chapters in the City of Maysville Code of Ordinances. Specifically, with regard to Title XI - Employment provisions, it provides that all wages will be paid bi-weekly instead of semi-monthly. In Chapter 115.01(B) Bonds it refers to the City Clerk as Alcohol Beverage Administrator instead of Mayor. In Section 134.031, dealing with occupational license tax, it refers to payroll tax instead of occupational license tax. In Section 71.207 dealing with membership of

the Maysville-Mason County Arts Commission, it deletes subsection D which made the Chairperson of Mason County Arts affiliate an ex officio member of the Arts Commission. Finally, it deletes Chapters 111, 112, and 118.

Motion by Commissioner Brammer, second by Commissioner Wood to pass Ordinance 25-03 as presented on first reading. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Ordinance Rezoning 794 Lexington Pike

The following Ordinance was presented to the Board of Commissioners on second reading:

COMMONWEALTH OF KENTUCKY

CITY OF MAYSVILLE

Ordinance No. 25 C-02

An Ordinance Amending the Official Zoning Map to Rezone a Lot of Consisting of 1.0 Acres Located at 794 Lexington Pike from R-1A Single Family Residential to B-1 General Business

Summary

This Ordinance rezones from R-1A Single Family Residential to B-1 General Business a lot consisting of approximately 1.0 acres located at 794 Lexington Pike.

Motion by Commissioner Brammer, second by Commissioner Wood to adopt Ordinance No. 25-02 as presented on second reading. Upon call of

roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

Budget Session

Tourism Director Bailey requested plastic event tables to replace heavier wood ones and an 8-passenger golf cart to use on Old Washington tours.

Mr. Wallingford said there was $97,000 in the tourism contingency fund to cover those expenditures.

He also requested that the Board of Commissioners consider an additional $20,000 to demolish condemned properties.

Adjournment

Motion by Commissioner Wood, second by Commissioner Brammer to adjourn at 5:54 p.m. Upon call of roll, voting was as follows: Voting aye: Commissioner Brammer, Commissioner Cartmell, Commissioner Wood, Commissioner McKay and Mayor Cotterill, Motion carried.

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Mayor

_____
City Clerk